

Summary of the main academic rules in Master 2

Important note: This is an approximate translation which summarizes the legal rules of the Exam Regulation (“Règlement du Contrôle des Connaissances”) aimed at students who do not read French. However, the original set of rules in French are the only ones that apply, and the only ones on which administrative decisions will be taken.

Preamble

Attending courses is compulsory. If, for serious reasons (e.g., illness, surgery), you are not able to attend a course, you should let your professor know in advance (typically by e-mail) and you have to provide a **formal certificate (e.g., a medical certificate)** to the secretary or the responsible of the program. Absences without any serious formal justification are not allowed.

The mid-year evaluation of students who are granted a fellowship also takes seriously into account the outcomes obtained in these courses in addition to the validation of their first term.

Article 2. In each course, students are evaluated on the basis of their homework, a term paper, a final (oral or written) exam or a combination of all the above three. The system of evaluation is determined by each professor and displayed to the students during the first class.

Article 4. In the event that a student is absent at a final exam or does not submit in due time his/her homework, he/she will be declared default for this course.

Article 5. In the event that a student does not deliver his/her thesis in due time, he/she will be declared default.

Article 6. At the end of the exam period of each term, a committee of professors deliberates to determine the average grade for each student and the outcomes of this deliberation are displayed. This average is the weighted arithmetic average of the student’s grades of each course of the term and, if relevant that term, of the thesis. The weights used in the averaging process are the numbers of credits (ECTS) associated to each course or to the thesis. The term is validated if this average is greater than or equal to 10/20 and if no grade of the term is less than the threshold grade. Each term needs to be separately validated to validate the academic year.

Article 7. The threshold grade is 06/20. A student with a grade lower than 06/20 will not validate the academic year. He will be required to retake the exam for that course in the second session. Note that for ESSEC students who enroll in the Economic Analysis Master Program, the threshold grade is 08/20. Thus, an ESSEC student who obtains 07/20 in a given course has validated this course as far as UCP is concerned, but not in ESSEC terms. The said student will then have to take the exam again in order to graduate at ESSEC.

Article 8. After validating the distinct terms, the arithmetic average is calculated across all grades of all terms in order to determine the obtained honors (“mention” in French). The latter are determined as follows:

- “Mention Passable” if the average is larger or equal to 10/20 and strictly lower than 12/20,
- “Mention Assez Bien” if the average is larger or equal to 12/20 and strictly lower than 14/20,
- “Mention Bien” if the average is larger or equal to 14/20 and strictly lower than 16/20.
- “Mention Très Bien” if the average is larger or equal to 16/20.

Exam sessions :

There are two sessions for the final exam. The first session is the mandatory sessions for all students. The second session is open to all students who fail to pass the first session. More precisely, a student who fails to graduate is free to try and obtain the Credits that he/she has not obtained during the first session. Note that if a term is validated, the student is not allowed to retake any exam from that term.

When a student takes an exam in the second session, his/her final mark will be the highest of his/her two marks (the one obtained for that course in the first exam session, and the one obtained for that course in the second session).